

HUMAN SERVICES – ADMINISTRATIVE CLAIM

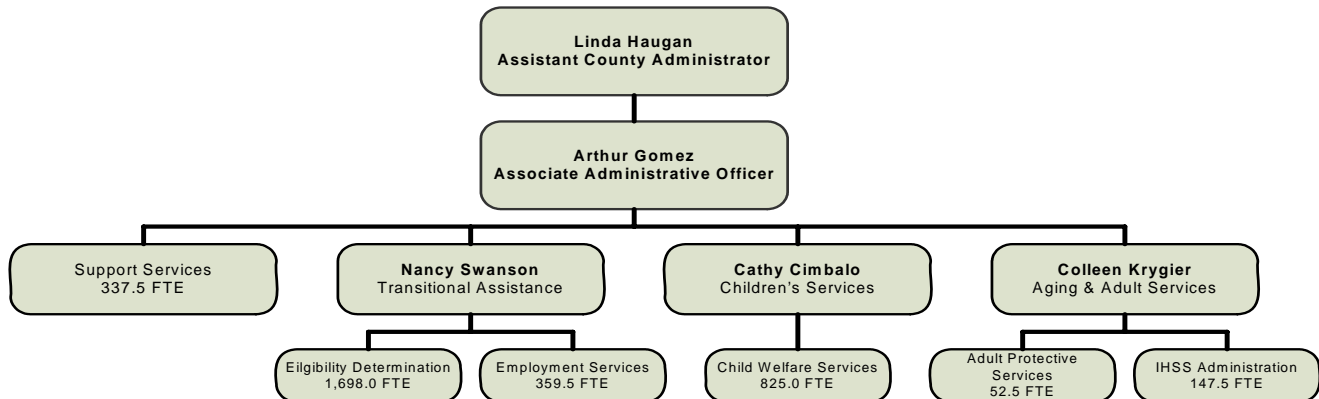
MISSION STATEMENT

Human Services works to build a healthy community by strengthening individuals and families, enhancing quality of life and valuing people.

STRATEGIC GOALS

1. TAD – Process Medi-Cal Eligibility Determination System (MEDS) alerts within state time standards.
2. TAD – Increase total number of households participating in the Food Stamp Program.
3. TAD – Increase the Work Participation Rate (WPR) of recipients of CalWORKs benefits.
4. TAD – Enhance customer service satisfaction.
5. DCS – Increase the number of adoptions.
6. DCS – Increase the number of foster children in the Independent Living Skills Program that earned a High School Diploma or G.E.D.
7. DAAS – Assist at-risk adults and frail elderly to maintain independence and live safely in the least restrictive environment.
8. DAAS – Ensure the safety of at-risk adults and the elderly to improve or maintain quality of life.

ORGANIZATIONAL CHART



Administrative Claim

DESCRIPTION OF MAJOR SERVICES

This budget unit represents the administrative claim made by the county for social services programs under applicable mandatory federal and state regulations. Included are Transitional Assistance Department (Eligibility and Employment Services), Department of Children's Services (DCS), Adult Services programs of the Department of Aging and Adult Services (DAAS), and the administrative support and training functions provided by Human Services (HS) Administration and the Performance, Education and Resource Center (PERC).

Transitional Assistance Department (TAD)

TAD strives to meet the basic needs of individuals and families while working with them to attain self-sufficiency. TAD is responsible for the administration of the financial support programs that assist the needy with basic services. The primary services provided are statutory mandates and include: Transitional Assistance to Needy Families (TANF), food stamps, Medi-Cal, foster care administration, general relief assistance, CalWORKs – Employment Services Program and child care. All programs are funded by a combination of federal, state, realignment and county dollars, with the exception of the general assistance program, which is funded solely by the county.

TAD-Eligibility ensures a proper mix of basic services that include, but are not limited to, screening applications for type of services needed, conducting eligibility determinations for the above mentioned services, calculating ongoing benefit issuance, and referring customers to appropriate agencies for services not provided by TAD.

TAD-Employment Services provides its customers remedial and/or basic education, and vocational or on-the-job training to prepare participants to enter the job market. Eligible customers receive supplemental funding for ancillary, childcare, and transportation costs during their active participation in the program. Failure to comply with program requirements results in loss or reduction of the participants' TANF subsistence payments.

Department of Children's Services (DCS)

DCS is a collection of programs aimed at reducing the occurrence of child abuse and neglect in San Bernardino County. The primary goal of these programs is maintaining families whenever possible. When not possible, the secondary goal is to provide the best permanent plan for the child removed from his or her caretaker. To accomplish the mission of DCS, a wide variety of services are offered. Child Protective Services is the program with the highest visibility, with the goal of prevention of abuse to minors and the protection of those abused.

Other DCS programs include:

- Emergency Response (ER): investigates allegations of child abuse and neglect and makes immediate plans to ensure the safety of endangered children. This is often the "front door" for clients entering the Child Welfare System.
- Family Maintenance (FM): builds on families' strengths and helps to remove barriers so children can remain safely at home.
- Family Reunification (FR): works to make the family environment a safe one so children can return home.
- Permanency Planning (PP): ensures that children who are unable to live safely with their birth families can grow up in a safe and secure permanent living arrangement.
- Foster Parent Recruitment and Training, in conjunction with Foster Home Licensing: maintains and creates out-of-home placement resource options throughout the county.
- Adoptions: performs assessments of adoptive families and matches children with permanent families when their birth families are no longer an option.
- Independent Living Program: assists youth in successfully transitioning out of the foster care system.

Department of Aging and Adult Services (DAAS)

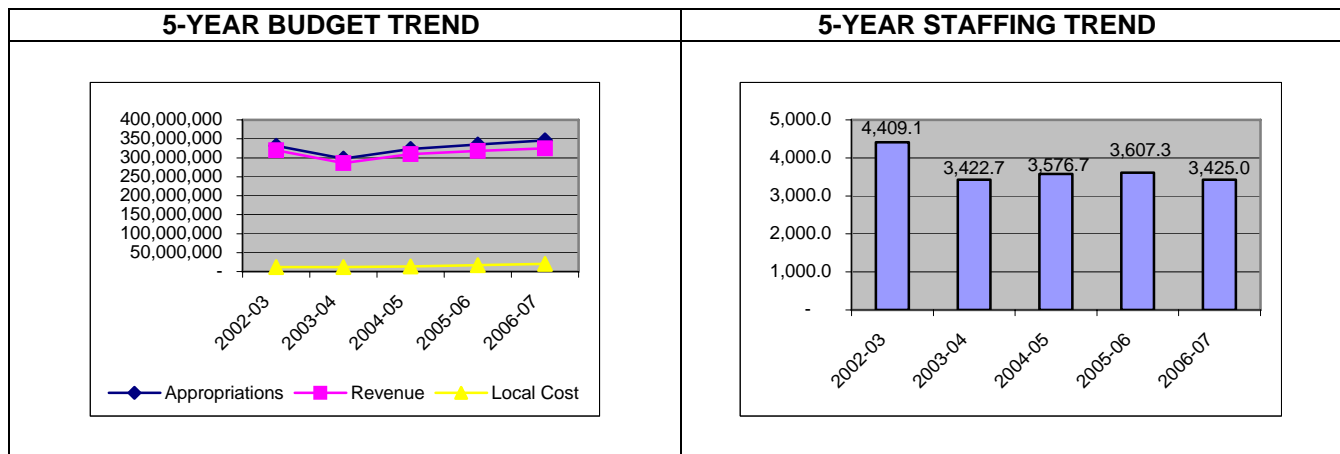
DAAS serves as the area agency on aging for this county under the provisions of federal law, which makes funds available to senior citizen programs. Area agencies on aging provide leadership for defining objectives, establishing priorities, and developing a system to deliver services to older people. DAAS has a separate consolidated budget for the state and federally funded aging programs, which is presented in its own section under Aging Programs. DAAS is also responsible for the In-Home Supportive Services (IHSS) and the Adult Protective Services (APS) programs, which are budgeted in the Human Services Administrative Claim budget.



The IHSS program provides personal and domestic services for aged, disabled and blind persons enabling them to remain in their own homes rather than being placed in institutions. The program is operated by the use of the individual provider mode, which is paid directly to the provider by the state. The state then invoices the county for its portion of the individual provider costs. In addition, the county incurs expenses for supervision and administration of the program. These expenses are reflected in the HS Administrative Claim budget unit. The federal share represents Medicaid dollars made available through participation in the Personal Care Services Program (PCSP).

The APS program investigates and resolves reports on elder and dependent adult abuse. The program provides a wide variety of services in resolving and preventing exploitation or neglect. The services include the investigation of issues, developing a service plan, counseling, referral to other community resources, including the IHSS program, monitoring the progress of the client, and following up with the client.

BUDGET HISTORY



PERFORMANCE HISTORY

	Actual 2002-03	Actual 2003-04	Actual 2004-05	Modified Budget 2005-06	Estimate 2005-06
Appropriation	304,003,111	297,237,339	304,201,249	333,521,024	327,029,338
Departmental Revenue	291,758,831	285,737,278	290,027,409	316,114,025	309,622,339
Local Cost	12,244,280	11,500,061	14,173,840	17,406,999	17,406,999
Budgeted Staffing				3,607.3	

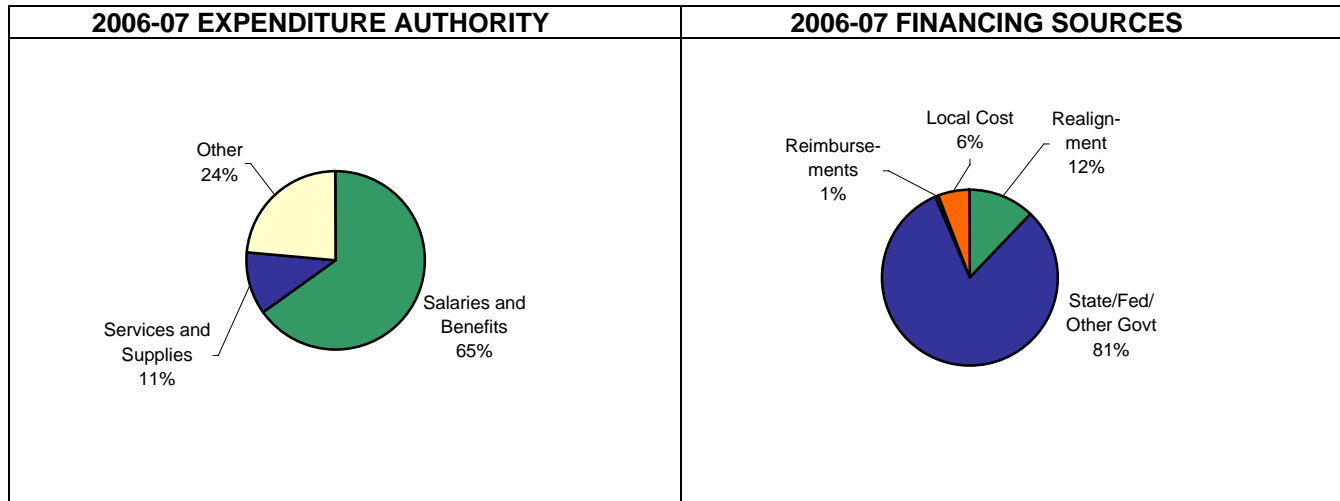
It is estimated that overall expenditures in this budget unit will be \$6.5 million below budget. Significant variances from budget are:

- Salary and benefits expenditures are estimated to be \$1.1 million below modified budget. Continued attrition and HS's continued inability to quickly fill positions as they become vacant account for most of these savings.
- Services and supplies expenditures are estimated to be \$1.9 million below modified budget. Under-expenditures are expected in Comnet charges, utilities, central mail and printing services, outside printing services and vehicle charges.
- Other charges are expected to be \$2.0 million below modified budget. Under-expenditures are expected in CalWORKs ancillary payments and costs of contracted services for clients.
- Operating Transfers Out is projected to be \$1.5 million below modified budget. The department expects to recoup the required advance payments made for IHSS Provider health care premiums as payments for claims are received from the state.

Revenue is expected to decrease commensurately with the decrease in expenditures, yet will be adequate to keep this budget unit within budgeted local cost.



ANALYSIS OF PROPOSED BUDGET



GROUP: Human Services
DEPARTMENT: HSS Administrative Claim Budget
FUND: General

BUDGET UNIT: AAA DPA
FUNCTION: Public Assistance
ACTIVITY: Administration

	2002-03 Actual	2003-04 Actual	2004-05 Actual	2005-06 Estimate	2005-06 Final Budget	2006-07 Proposed Budget	Change From 2005-06 Final Budget
Appropriation							
Salaries and Benefits	187,406,038	188,377,151	199,581,623	211,889,282	215,050,352	225,947,998	10,897,646
Services and Supplies	35,121,518	30,125,635	29,494,611	31,282,419	33,248,056	34,983,959	1,735,903
Central Computer	3,597,860	2,810,896	2,755,935	3,445,661	3,195,131	3,962,850	767,719
Other Charges	40,677,586	42,821,728	40,288,411	43,225,528	44,459,521	44,825,557	366,036
Equipment	301,847	202,565	404,434	414,000	420,000	245,500	(174,500)
Vehicles	-	287,046	-	490,132	500,000	500,000	-
L/P Struct/Equip/Vehicles	1,419,776	352,962	202,848	285,511	326,021	231,248	(94,773)
Transfers	32,511,856	33,454,798	31,882,185	35,470,382	35,529,497	33,183,507	(2,345,990)
Total Exp Authority	301,036,481	298,432,781	304,610,047	326,502,915	332,728,578	343,880,619	11,152,041
Reimbursements	(841,113)	(1,380,351)	(1,287,532)	(1,410,941)	(1,552,313)	(1,738,711)	(186,398)
Total Appropriation	300,195,368	297,052,430	303,322,515	325,091,974	331,176,265	342,141,908	10,965,643
Operating Transfers Out	3,807,743	184,909	878,734	1,937,364	3,436,576	3,443,643	7,067
Total Requirements	304,003,111	297,237,339	304,201,249	327,029,338	334,612,841	345,585,551	10,972,710
Departmental Revenue							
Fines and Forfeitures	8,589	16,368	10,957	34,135	15,000	13,662	(1,338)
Use Of Money and Prop	-	8,590	-	-	5,500	2,863	(2,637)
Realign-ment	39,521,773	41,698,601	40,670,488	40,704,877	40,414,519	42,061,023	1,646,504
State, Fed or Gov't Aid	250,873,440	242,663,653	249,027,568	268,098,459	276,261,202	282,099,296	5,838,094
Current Services	1,068,348	1,156,550	(49,097)	551,978	1,022,500	777,131	(245,369)
Other Revenue	239,589	156,920	319,485	97,171	225,000	(11,733)	(236,733)
Other Financing Sources	47,092	36,596	38,637	135,719	30,000	37,616	7,616
Total Revenue	291,758,831	285,737,278	290,018,038	309,622,339	317,973,721	324,979,858	7,006,137
Operating Transfers In	-	-	9,371	-	-	-	-
Total Financing Sources	291,758,831	285,737,278	290,027,409	309,622,339	317,973,721	324,979,858	7,006,137
Local Cost	12,244,280	11,500,061	14,173,840	17,406,999	16,639,120	20,605,693	3,966,573
Budgeted Staffing					3,607.3	3,425.0	(182.3)

2006-07 Requirements

Due to uncertainties about the state budget and the lack of specifics regarding possible effects on social services programs, HS has prepared the 2006-07 budget with the assumption that allocations will remain stable for TAD. DCS and DAAS expect to receive increases to their respective allocations. The state does not prepare allocations until after the state budget is approved; therefore, HS will not receive funding notifications until late summer of 2006. Any significant differences between this budget and actual allocations received from the state will be addressed in a mid-year budget adjustment, as needed.



Highlights of the changes between budget years are as follows:

- Overall, staffing will decrease by 182.25 budgeted FTEs or 5 percent from the 2005-06 final budget. Several classifications were reduced, while others were augmented, to fit the needs of the departments' program requirements and/or reorganization.

	TAD	DCS	DAAS		Support	Total
2005-06 final budget	2,142.75	883.50	217.25		363.75	3,607.25
2006-07 final budget	2,058.50	826.00	201.00		339.50	3,425.00
Difference between 2005-06 final budget & 2006-07 proposed budget	-84.25	-57.50	-16.25		-24.25	-182.25

- Salary and benefits costs will increase \$10.9 million. This increase is a combination of negotiated MOU salary and benefit increases, salary step increases, and worker's compensation cost increases. These increased costs are possible due to funding increases received in 2005-06, continued access to CalWORKs incentive funds, and ongoing cost containment efforts implemented by HS in the services, supplies and equipment accounts.
- Services and supplies costs will increase \$1.7 million. A \$0.6 million savings in COWCAP is offset by a \$2.3 million increase in computer hardware, computer software, equipment, property insurance, distributed data processing equipment, security and other professional services, and Real Estate Services expenses.
- Other charges for services to clients will increase \$0.4 million. This is primarily due to a \$2 million increase in IHSS provider payments, which is due to wage and caseload increases and is offset by reductions of \$1.6 million in CalWORKs program contracts.
- Equipment costs will decrease \$0.2 million. Consolidation of office space has reduced the need for replacement photocopiers, resulting in an overall reduction in equipment purchases.
- Transfers to reimburse other county departments for services provided will decrease \$2.3 million. This decrease is due to the termination of MOU's between TAD and Probation and TAD and Public Health.
- Reimbursements from other county departments for services provided by HS will increase \$0.2 million. This reflects an increased demand for HS administrative assistance to non-welfare departments.

REVENUE

Funding from federal and state sources is projected to increase \$6.9 million from 2005-06 levels. Significant revenue changes between budget years are as follows:

- Funding for TAD programs is projected to increase \$3.7 million from the prior fiscal year. This is the result of a decrease of \$6.1 million in CalWORKs funding and \$0.6 million in Foster Care Administration and other program funding. These decreases are offset by increases of \$2.8 million in Food Stamp Administration funding, \$1.7 million in Childcare Administration funding, \$5.7 million in Medi-Cal funding and the planned use of \$0.2 million more in CalWORKs Incentive funds than was budgeted in 2005-06.
- Funding for DCS programs is projected to increase \$3.1 million from 2005-06 levels. This is primarily a result of increases in Child Welfare Services (CWS) funding.
- Funding for DAAS programs is projected to increase \$0.1 million from 2005-06 levels. This is a result of an expected increase of \$0.5 million in IHSS Administration funding and a \$0.4 million decrease in Adult Protective Services (APS) funding.
- Included in the revenue detailed above is the use of Social Services Realignment funding is projected to increase \$1.6 million.

LOCAL COST

All HS programs are state and/or federal mandates and the county share of funding is either mandated as a percentage of total program costs or as a fixed maintenance of effort. County share is comprised of a combination of local funding sources and revenue from the Social Services Realignment fund. The Social Services Realignment fund was created during the State Realignment process to offset local cost and is limited to use for designated social services programs.



In aggregate the HS Administrative Claim Budget Unit includes a net additional local cost of \$4.0 million, which has been included in the targets presented by the County Administrative Office and approved by the Board.

All local cost figures are estimates and are dependent upon final allocations from the state after the state budget has been passed. HS will closely manage changes arising from the state budget. Significant changes will be brought forward to the Board of Supervisors in a Mid-Year Budget agenda item, if necessary.

SOCIAL SERVICES REALIGNMENT FUNDS

The need for additional realignment revenue is driven by the increase in county share of cost for social services programs, the largest of which are costs for IHSS Provider services and Foster Care payments. Caseload growth, higher salary and benefit costs for IHSS providers, and higher Foster Care placement costs continue to rapidly outpace receipts.

Social Services Realignment Detail of Changes from 2005-06 to 2006-07 (in millions)

	2005-06 Estimated	2006-07 Proposed Budget	Inc/(Dec)
Administrative Claim budget	13.7	13.6	(0.1)
IHSS provider payments/benefits	26.7	28.1	1.4
IHSS Public Authority	0.3	0.3	-
Foster Care	22.7	25.4	2.7
Aid to Adoptive Children	3.0	3.4	0.4
Seriously Emotionally Disturbed Children	1.5	1.9	0.4
Total Social Services	67.9	72.7	4.8
Probation	2.7	2.7	-
California Children's Services	3.3	3.8	0.5
Financial Administration-MOE	1.8	1.8	-
Grand Total	75.7	81.0	5.3

**History of Social Services Realignment and Local Cost
HSS Administrative Budget and Subsistence Budgets**

In millions

	00/01	01/02	02/03	03/04	04/05	05/06 Estimate	06/07 Budget
<u>Administrative budget (DPA)</u>							
Realignment	8.4	10.4 *	15.8 **	12.8	12.7	13.7	13.6
Local cost	11.4	13.1	12.3	11.5	14.1	14.2	16.7
<u>IHSS Providers (DPA)</u>							
Realignment	14.2	18.4	23.5	28.6	27.7	26.7	28.1
Local cost	-	-	-	-	-	2.4	3.9
<u>IHSS Public Authority (DPA)</u>							
Realignment		0.1	0.2	0.2	0.3	0.3	0.3
<u>Foster Care (BHI)</u>							
Realignment	19.1	21.4	23.3	23.8	24.0	22.7	25.4
Local cost	16.7	14.0	13.9	13.8	13.6	14.7	14.7
<u>Aid to Adoptive Children (ATC)</u>							
Realignment	0.5	0.7	1.5	2.0	2.8	3.0	3.4
Local cost	0.6	1.0	0.9	1.3	1.0	1.5	1.8
<u>Seriously Emotionally Disturbed (SED)</u>							
Realignment	0.9	0.9	1.5	1.3	1.5	1.5	1.9
Local cost	0.5	0.7	0.5	0.6	0.7	1.0	1.0
<u>All other subsistence budgets</u>							
Local cost	4.7	6.1	6.5	6.6	6.4	6.2	6.8
Total Realignment - Social Svcs	43.1	51.9	65.8	68.7	69.0	67.9	72.7
Total Local - Social Svcs	33.9	34.9	34.1	33.8	35.8	40.0	44.9
Total Social Services	77.0	86.8	99.9	102.5	104.8	107.9	117.6
Probation	4.5	4.5	4.5	-	-	2.7	2.7
California Children's Services	1.3	1.3	1.4	1.5	1.9	3.3	3.8
Financial Administration-MOE	1.8	1.8	1.8	1.8	1.8	1.8	1.8
Grand Total Realignment	50.7	59.5	73.5	72.0	72.7	75.7	81.0

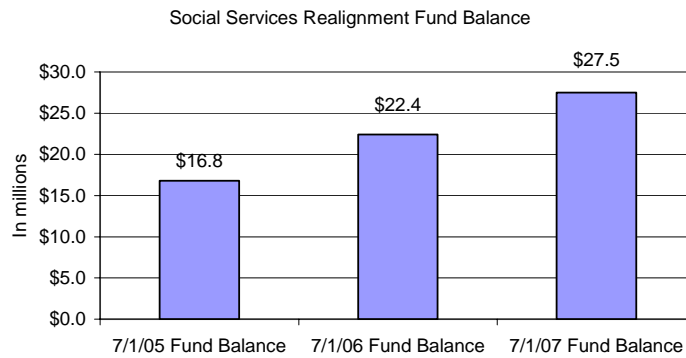
* 01/02 Includes one-time needs of \$300,000

** 02/03 Includes one-time needs of \$4.6 million



**Social Services Realignment Fund Balance
(in millions)**

2005-06	Activity	Change
July 1, 2005 Fund Balance	16.8	
Estimated Expenditures	(75.7)	
Estimated Revenues	81.3	
June 30, 2006 Estimated Fund Balance	22.4	5.6
2006-07	Activity	Change
July 1, 2006 Estimated Fund Balance	22.4	
Estimated Expenditures	(81.0)	
Estimated Revenues	86.1	
June 30, 2007 Estimated Fund Balance	27.5	5.1



**FUNDING AND STAFFING BY PROGRAM
2006-07**

Transitional Assistance Department	Appropriation	Revenue	Local Share	Staffing
CalWorks - Eligibility	21,905,669	18,334,055	3,571,614	367.0
Food Stamps	33,635,189	27,266,814	6,368,375	385.0
CalWorks - Welfare to Work	36,009,683	36,009,683	-	360.0
Medi-Cal	57,127,252	57,127,252	-	694.0
Foster Care Administration	4,637,617	3,941,975	695,642	62.0
Child Care Administration	15,289,775	15,276,622	13,153	183.5
CalWorks - Mental Health	6,017,177	6,017,177	-	-
Cal-Learn	1,730,998	1,730,998	-	-
CalWorks - Incentive Funds	16,500,000	16,500,000	-	-
General Relief Administration	562,028	-	562,028	7.0
Other Programs	384,490	1,126,968	(742,478)	-
Total	193,799,878	183,331,544	10,468,334	2,058.5

Department of Children's Services	Appropriation	Revenue	Local Share	Staffing
Child Welfare Services	80,003,426	68,031,651	11,971,775	747.0
Promoting Safe and Stable Families	2,447,676	2,447,676	-	-
Foster Training and Recruitment	259,486	259,486	-	2.5
Licensing	963,262	963,262	-	-
Support and Therapeutic Options Program	891,663	624,164	267,499	-
Adoptions	4,079,260	4,079,260	-	44.0
ILP	2,134,549	2,134,549	-	21.5
Other Programs	1,315,686	2,263,326	(947,640)	11.0
Total	92,095,008	80,803,374	11,291,634	826.0

Aging and Adult Services	Appropriation	Revenue	Local Share	Staffing
In-Home Supportive Services	16,380,548	13,923,958	2,456,590	148.0
Adult Protective Services	5,083,856	4,859,959	223,897	53.0
IHSS Provider Payments	31,514,332	-	31,514,332	-
IHSS Provider Benefits	2,015,000	-	2,015,000	-
Contribution to Aging	451,404	-	451,404	-
IHSS PA	328,643	-	328,643	-
Other Programs	-	-	-	-
Total	55,773,783	18,783,917	36,989,866	201.0

Support	Staffing
	339.5

Non Revenue Generating Costs	Appropriation	Revenue	Local Share	Staffing
PERC Training Expense	150,000	-	150,000	-
LLUMC - Child Assess Center	130,000	-	130,000	-
C-IV Developmnet & Staff	1,615,544	-	1,615,544	-
Other	2,021,338	-	2,021,338	-
Total	3,916,882	-	3,916,882	-

Total Local Share	62,666,716
Social Services Realignment	42,061,023
Grand Total Administrative Budget	345,585,551
	282,918,835
	20,605,693
	3,425.0

Changes by department are as follows:

TRANSITIONAL ASSISTANCE DEPARTMENT (TAD)

STAFFING CHANGES

Funding in 2006-07 is expected to increase approximately \$3.7 million. These funds will be used to offset salary and benefit cost increases. This funding increase is not enough to fund all salary and benefit increases. As a result, TAD is required to reduce funding for staffing by 84.25 budgeted FTEs. This reduction includes:



- Reduction of 16 Eligibility Worker, 25 Employment Service Specialist and 8 Supervising Employment Service Specialist budgeted FTEs as a result of the decrease in CalWORKs funding.
- Reduction of 10 Employment Service Technician budgeted FTEs, as these staff will be phased out through attrition.
- Reduction of 20.25 Office Assistant II and 2 Supervising Office Assistant budgeted FTEs relative to the decrease in caseworker FTEs.
- Net reduction of 3.0 budgeted FTEs after a combination of staffing adjustments necessary to meet program requirements.

PROGRAM CHANGES

Use of CalWORKs Incentive Funds will allow TAD to maintain service levels and continue to meet mandated performance requirements. Stagnation of CalWORKs funding continues to force TAD to streamline its methods of service delivery. With the expectation that Incentive Funds will be exhausted in 2007-08, TAD has moved CalWORKs Employment Services Program staff from some stand-alone offices into larger TAD offices. This results in substantial savings of leased facility costs and centralization of services for CalWORKs clients. Clients can now apply for aid, obtain Employment Services counseling, arrange for training assistance, and coordinate subsidized child-care in one office. This effort to co-locate offices will continue into 2007.

CalWORKs Incentive Funds – \$20.0 million is expected to be available for use in 2006-07. Expenditures are limited to the direct support of CalWORKs clients in the form of goods or services, including services provided by TAD staff. However, it appears it will be necessary to utilize these funds to bridge the gap between increases in staffing costs and stagnant allocations. Current projections call for \$16.5 million in Incentive Funds being expended in 2006-07 in order for TAD to maintain service levels – leaving only \$3.5 million available in 2007-08.

DEPARTMENT OF CHILDREN'S SERVICES (DCS)

STAFFING CHANGES

Although 2006-07 allocations will increase approximately \$4.6 million (which includes \$1.5 million in local share), increased costs of salary and benefits will require DCS to reduce staffing by 57.5 budgeted FTEs as follows:

- Reduction of 30 Social Worker II, 16 Social Service Practitioner and 5 Supervising Social Service Practitioner budgeted FTEs.
- Reduction of 8 Office Assistant III budgeted FTEs relative to the decrease in caseworker FTEs.
- Net addition of 1.5 budgeted FTEs after a combination of staffing adjustments necessary to meet program requirements.

PROGRAM CHANGES

While funding increases are projected, escalating staffing costs have required DCS to maintain the level of direct services to clients at expenditure levels established in 2005-06. These expenditures are for services and supplies provided to clients in an effort to keep families intact. All such expenditures are directly charged to the Child Welfare Services allocation and will have no effect on other components of the HS Administrative Claim budget unit.

DEPARTMENT OF AGING AND ADULT SERVICES (DAAS)

STAFFING CHANGES

Expected increased funding in 2006-07 of approximately \$5 million (which includes \$4.9 million in local share), primarily for IHSS provider payments and administration costs, will be offset by a reduction of staffing by 16.25 budgeted FTEs as follows:

- Reduction of 13.75 Social Worker budgeted FTEs.
- Net reduction of 2.5 budgeted FTEs after a combination of staffing adjustments necessary to meet program requirements.



PROGRAM CHANGES

IHSS - Individual Provider costs. This is an entitlement program that provides personal and domestic services for aged, blind and disabled persons, enabling them to remain in their homes rather than be institutionalized. Paid hours to IHSS providers in 2006-07 are expected to increase 5.4% over 2005-06. Local funding is required for the county share of the IHSS Individual Provider wages and benefits, and the operating costs of the IHSS Public Authority. An additional \$1.5 million of local funding is necessary due to projected caseload growth in 2006-07.

Additionally, local cost is given to the Aging budget through the HS Administrative Claim budget to fund local match requirements in several Aging programs (Senior Employment, Supportive Services, Ombudsman, and Nutrition programs). In 2006-07, local cost budgeted in this budget unit will fund the following Aging programs:

Senior Employment Program	Local Share Match	36,000
Title III/VII Programs (Supportive Services Ombudsman, Nutrition)	Local Share Match	119,000
Title IIIIE Family Caregiver Program	Local Share Match	148,404
Nutrition Program	Additional Local Share	148,000
	Total	451,404

SUPPORT DIVISIONS

STAFFING CHANGES

Given the stagnant nature of state allocations, HS is anticipating the need to reduce staffing levels due to increases in salary and benefit costs. Continued efforts aimed at increasing the efficiency of staff have allowed the support divisions to consolidate the duties of some staff and have already resulted in staffing reductions. All reductions in staffing have been, and are expected to continue to be, the result of attrition. In 2006-07 the support divisions are reducing staffing levels by a 24.25 budgeted FTEs as follows:

- Reduction of 21 budgeted FTEs as a result of reorganization at HS Auditing.
- Net reduction of 3.25 budgeted FTEs after a combination of staffing adjustments necessary to meet program requirements. This includes the addition of 2 Staff Analyst II grant writers.

PROGRAM CHANGES

After successfully reducing administrative overhead costs in the 2005-06 budget, HS is experiencing the need to increase costs in 2006-07. The increases are due, in large part, to increases in computer hardware, computer software, ISD charges and building security costs. Resulting cost increases have been allocated among all programs included in this budget unit.



The following chart provides an overview of the funding sources and local share requirements for the programs that are budgeted in the HSS Administrative Claim budget:

REVENUE SOURCE AND LOCAL COST BREAKDOWN								
	Appropriation	Federal	% Federal	Revenue State	% State	Total Federal/State	Local Cost Local Share	% Local
Transitional Assistance Department								
Food Stamps	33,635,189	16,817,594	50%	10,449,219	31%	27,266,813	6,368,375	19%
Single Allocation								
CalWorks - Eligibility	21,905,669	9,605,973	44%	8,728,082	40%	18,334,055	3,571,614	16%
CalWorks - Mental Health	6,017,177	-	-	6,017,177	100%	6,017,177	-	-
CalWorks - Cal-Learn	1,730,998	865,499	50%	865,499	50%	1,730,998	-	-
CalWorks - Welfare to Work	36,009,683	36,009,683	100%	-	-	36,009,683	-	-
CalWorks - Child Care Admin	7,503,050	7,503,050	100%	-	-	7,503,050	-	-
Total Single Allocation	73,166,577	53,984,205		15,610,758		69,594,963	3,571,614	
Medi-Cal	57,127,252	28,563,626	50%	28,563,626	50%	57,127,252	-	-
Foster Care Administration	4,637,617	2,453,025	53%	1,488,950	32%	3,941,975	695,642	15%
Child Care Administration								
Stage 2	5,605,732	4,342,072		1,263,660		5,605,732	-	-
Stage 3	1,487,494	960,366		527,128		1,487,494	-	-
CAPP	693,499	498,618		181,728		680,346	13,153	
CalWorks - Incentive Funds	16,500,000	16,500,000	100%	-	-	16,500,000	-	-
General Relief Administration	562,028	-	-	-	-	-	562,028	100%
Food Stamp Employment Train	169,666	92,708	55%	-	0%	92,708	76,958	45%
Other	214,824	214,824	100%	-	0%	214,824	(819,436)	
Total	193,799,878	124,427,039		58,085,069		182,512,108	10,468,334	
Department of Children's Services								
Child Welfare Services - Basic	73,277,099	35,253,276	48%	26,052,048	36%	61,305,324	11,971,775	16%
Child Welfare Services - Augment	6,726,327	3,357,953	50%	3,368,374	50%	6,726,327	-	-
CWS Total	80,003,426	38,611,229		30,618,293		68,031,651	11,971,775	
Promoting Safe and Stable Plac	2,447,676	2,447,676	100%	-	-	2,447,676	-	-
Foster Training and Recruitme	259,486	161,301	62%	98,185	38%	259,486	-	-
Licensing	963,262	413,818	43%	549,444	57%	963,262	-	-
Support and Therapeutic Opti	891,663	-	-	624,164	70%	624,164	267,499	30%
Adoptions	4,079,260	1,692,153	41%	2,387,107	59%	4,079,260	-	-
ILP	2,134,549	2,134,549	100%	-	0%	2,134,549	-	-
Other Programs	1,315,686	388,059	29%	927,627	71%	1,315,686	(947,640)	
Total	92,095,008	45,848,785		35,204,820		79,855,734	11,291,634	
Aging and Adult Services								
In-Home Supportive Services	16,380,548	9,527,927	58%	4,396,031	27%	13,923,958	2,456,590	15%
Adult Protective Services	5,083,856	2,183,622	43%	2,676,337	53%	4,859,959	223,897	4%
IHSS Provider Payments Local	31,514,332	-	-	-	-	-	31,514,332	100%
IHSS Provider Benefits Local	2,015,000	-	-	-	-	-	2,015,000	100%
IHSS PA Local Cost Match	328,643	-	-	-	-	-	328,643	100%
Contribution to Aging Program	451,404	-	-	-	-	-	451,404	100%
Other Programs	-	-	-	-	-	-	-	-
Total	55,773,783	11,711,549		7,072,368		18,783,917	36,969,866	
Non Revenue Generating Costs								
PERC Training Expense	150,000	-	-	-	-	-	150,000	100%
LLUMC - Child Assess Center	130,000	-	-	-	-	-	130,000	100%
Other	3,636,882	-	-	-	-	-	3,636,882	100%
Total	3,916,882	-		-		-	3,916,882	
Total Administrative Budget	345,585,551	181,987,373	53%	100,362,257	29%	281,151,759	62,666,716	18.1%
SOCIAL SERVICES REALIGNMENT							42,061,023	
							20,605,693	Local Cost Target

This is the fixed County MOE for the CalWorks Single Allocation which is split between Eligibility and Food Stamps. \$9,939,989

Remainder of Single Allocation for Stage 1 Childcare is \$41,912,123 (provider payments) and is accounted for in ETP budget.

All childcare totals are for administration only. The remainder of these allocations are budgeted within the ETP budget.

This is the fixed County MOE for Childcare Administration

Augmentation Funds shall be expressly used for Emergency Response, Family Maintenance, and Permanent Placement components of CWS and shall not be used to supplant existing CWS funds. These funds will be available only by exhausting the total CWS Basic allocation

This is the fixed County MOE for Adult Protective Services Administration. \$223,897

IHSS Provider Payments - State pays providers and the county is only billed for its local share of costs.

IHSS medical benefits local match of \$515,000.



PERFORMANCE MEASURES		
Description of Performance Measure	Estimated 2005-06	Proposed 2006-07
Human Services Reduction of Human Services Overhead Costs.		3%
Human Services Percentage of departments that stay within their allocation.		100%
Transitional Assistance Department Percentage of worker alerts processed within specific timeframes.	44%	95%
Transitional Assistance Department Caseload percentage increase in active food stamp households.	6% Decrease	10% Increase
Transitional Assistance Department Percentage of successful placements of people in our WPR.	56%	58%
Transitional Assistance Department Percentage of 5 STAR customer service satisfaction program with favorable rating.		95%
Department of Children's Services Children adopted.		3.4% Increase
Department of Children's Services: Foster youth graduating with a high school diploma over 2004-05 statistics.	2%	5% Increase
Department of Aging and Adult Services: Percentage of IHSS applications completed within 30 days.	60%	75%
Department of Aging and Adult Services Percentage of IHSS RVs completed within state timelines.	78%	90%
Department of Aging and Adult Services Percentage of APS referrals responded to within the state mandated timeframes.	90%	100%



THIS PAGE LEFT INTENTIONALLY BLANK

